

Imperial College Speakers

Distinguished Club - 2018



Toastmaster Meeting **Thursday 29th November 2018** Starting at **18:15**

Venue **Sir Alexander Fleming (SAF) Room 121**

Time	Role	Presenter	Event	Duration
18:15	Sign-In	Mohannad Alismail	Prepare for meeting	
18:30	President	Janith Goonatilake	Welcome & explain purpose of Toastmasters and ICS	1:00 1:30 2:00
18:32	Toastmaster	Shibo Lu	Agenda, officials & protocols	1:00 1:30 2:00
18:34	Sergeant at Arms	Mohannad Alismail	Explain role, Self-Introduction of Guests	2:00 2:30 3:00
18:37	Timekeeper	Jimmy Yeung	Explain role	1:30
18:39	Linguist	Darragh O'Sullivan	Explain role and introduce Word of the Day	1:00
18:40	Toastmaster	Shibo Lu	Link with Table Topics	
18:41	Table Topic Master	Katia Hougaard	Explain role & Introduce "topics"	1:00 1:30 2:00
18:43	Table Topic Master	Katia Hougaard	Randomly Chosen Speakers	1:00 1:30 2:00
18:58	Timekeeper	Jimmy Yeung	Gives times of Table Topics	
	Toastmaster	Shibo Lu	Vote for best Topic	
19:00	Topic Evaluator	Chuka Nwobodo	Topics evaluation	3:00 3:30 4:00
19:04	Toastmaster	Shibo Lu	Break	5:00 7:00 10:00
19:14	Toastmaster	Shibo Lu	Prepared speeches & Intro Speech	1:00
	1st Speaker	William Hein	Start the Day Early to Finish Early	4:00 5:00 6:00
			<i>Innovative Planning - 1 - Icebreaker</i> Deliver a speech on any topic as an introduction to the club using any style that appeals	
	Toastmaster	Shibo Lu	Complete evaluation slip & Intro speech	
	2nd Speaker	Paula Vila	Leadership and Me	5:00 6:00 7:00
			<i>Innovative Planning - 5 - Understanding Your Leadership Style</i> Share some aspect of a chosen leadership style or leadership styles in general; discuss style preferences when working with others, how to adapt the chosen leadership style to situations, or leadership styles in general and how they impact a group	
	Toastmaster	Shibo Lu	Complete evaluation slip & Intro Speech	
	3rd Speaker	Robin Alcott	Yumiko	5:00 6:00 7:00
			<i>The Entertaining Speaker - 3 - Make Them Laugh</i> Humorous speech from own experience; Adapt and personalize humorous material from outside sources; Deliver speech making the humor effective.	
	Toastmaster	Shibo Lu	Complete evaluation slip	
19:40	Timekeeper	Jimmy Yeung	Give times of speeches	1:00
	Toastmaster	Shibo Lu	Vote for Best Speaker	0:30
19:42	Toastmaster	Shibo Lu	Introduce evaluators	1:00
19:43	1st Evaluator	Sadia Zaman	Evaluate speech 1	2:00 2:30 3:00
19:46	2nd Evaluator	Evgenia Degtyareva	Evaluate speech 2	2:00 2:30 3:00
19:49	3rd Evaluator	Manuela Scherer	Evaluate speech 3	2:00 2:30 3:00

19:52	Timekeeper	Jimmy Yeung	All evaluators (including Table Topics Evaluator)			1:00
19:53	Linguist	Darragh O'Sullivan	Meeting report	1:30	2:00	3:00
	Toastmaster	Shibo Lu	Vote best evaluator			1:00
19:57	General Evaluator	Sijing Huang	General evaluation	4:00	5:00	6:00
20:03	Toastmaster	Shibo Lu	Thanks to all and Close	0:45	1:00	1:15
20:05	President	Janith Goonatilake	Prizes,Announcements, Details of next meetings, Formal close	2:00	2:30	3:00
20:08	End of Meeting					

Next Meeting 18:15 Thursday 6th December 2018, Huxley Lecture Theatre 140